

# Casual Counsellor

## Role Overview

To deliver 1:1 counselling to Adults in-person or remotely (telephone or online using Microsoft Teams) using an open-ended or brief focused model accordingly on behalf of GCS.

<b>Reporting to</b>	Clinical Management Team
<b>Located at</b>	Cheltenham, Gloucester, Cirencester, Tewkesbury, Stroud or remotely
<b>Remuneration*</b>	£25 per invoiceable client session
<b>Hours</b>	Zero hours
<b>Term</b>	Casual Contract

## Main Responsibilities

- Deliver 1:1 counselling to Adults in-person or remotely (telephone or online using Microsoft Teams) using an open-ended or brief focused model accordingly
- Submit availability to Clinical Management Team
- To maintain clear and compliant client records as part of GCS case management system and in accordance with GCS policies and procedures
- Communicate effectively with clients and the Clinical Management Team throughout the client journey
- Raise safeguarding or clinical risk issues with Supervisors and Clinical Service Managers in a timely manner
- Complete all processes related to being an employee of GCS including; annual leave forms, appraisal documentation and up to date personal records
- To ensure safeguarding procedures are followed in line with GCS policy and procedure, National & Local Safeguarding processes
- Attend appropriate Supervision for GCS Client work
- Undertake a review of Client's cases as part of the supervision process with visibility provided to the Clinical Management Team
- Adhere to GCS policies and procedures
- Adhere to the BACP Ethical Framework
- Attend training and development sessions when required, including compulsory training
- Support the values and strategic aims of the GCS

### Supervision as a Casual Counsellor

- If your GCS clients are taken to an external supervisor GCS will require a signed three-way agreement with your external supervisor.
- If you wish to join a GCS Supervision Group, you can do at a rate of £30 per 1.5 hour session. Only GCS clients can be bought to a GCS Supervision Group – you will be required to sign a Supervision Fee Agreement.

## Person Specification

### Qualifications

- Professional counselling qualification to diploma level and a good understanding of the psychodynamic approach
- Accredited member of BACP, BPC, NCS Accredited Professional Registrant or equivalent professional body .
- Training in Time-limited work, trauma and online working

### Experience & Knowledge

- Minimum of 450+Supervised Client Hours
- Three years + experience of working with vulnerable individuals who have experienced sexual violence or domestic violence (preferred but not essential)
- Comprehensive Safeguarding knowledge
- Confident in assessing and identifying clinical risk
- An understanding of the issue's clients face and a desire to help them reach their potential
- Comprehension of pre-trial therapy guidance
- Experience and competence in working with suicidality
- Understanding of different counselling approaches and their applicability
- An understanding of the importance of money and negotiating client fee with regards to organisational need and balancing this with the clients need/circumstances.

### Skills Attitudes & Abilities

- Ability to establish and maintain professional boundaries with Clients
- Strong communication skills both written and verbal
- Good IT skills, including completion of electronic forms and recording of data, Microsoft office 365 and Teams
- Willingness to follow GCS policies and procedures and GCS aims and values
- High level of commitment to counselling and personal integrity
- A flexible and adaptable attitude to the work
- Commitment to CPD in line with GCS needs and requirements (e.g. specific trauma training, time-limited, online working)

**\*Remuneration** - You are paid for each client session – all other related activities outlined in the Job Description above are inclusive of this and not claimable in addition.

Attendance at GCS meetings is claimable at £12 per hour – this does not include meetings related to day-to-day activities with CSM's unless prior agreement has been made.